

REGISTRATION CONTRACT FOR INTERNATIONAL STUDENTS

This document sets out in detail the relationship between you and the University since you are accepted to one of the programmes of our university. In signing this agreement, you accept and agree to be bound by the following terms and conditions.

Here are the rules and procedures that should be followed:

All registered students have to be bound by the following terms and conditions:

- Ankara Yıldırım Beyazıt University Directive for Short- Cycle/ Undergraduate Programs and all principles and criteria approved by the University senate.

Tuition Fee

- 1) In order to graduate from the program to which the student is registered to, the students have to pay the tuition fee.
- 2) The tuition fee of the related semester has to be paid within the tuition fee payment period indicated on the academic calendar.
- 3) The students cannot register for the courses without paying the tuition fee of the related semester.
- 4) The students cannot attend the courses without paying the tuition.
- 5) If third parties cover the university expenses of the students, payment of the tuition fee on time is students' responsibility.
- 6) In the event of termination of registration at the university, the tuition fee will not be reimbursed, all payments received from the students will remain in the university.
- 7) Those who are accepted to University from "Syrian", "Blue Card Holder" and "Turkish Nationals who have completed their highschool abroad" quota type will be exempt from education tuition payment in normal duration of the education. However, in the event of failing the prep class in the first year and exceeding the normal duration of the program, these students are expected to pay the education tuition of the year that they were enrolled in.
- 8) **I hereby declare that I /my family have/ has enough income to be able to pay my education fee as long as I keep on my studies.**

How the University May Use Your Personal Information?

1) You agree that, during and after your time at the University, the University will hold and process your personal data (including sensitive personal data).

2) The personal data held by the University will include information that you provide as part of the application and enrolment process. The personal data will be held by the University to assist with for the below conditions:

2.1 The normal functioning of the University (including general administrative and academic functions);

2.2 providing you with services and support;

2.3 managing student finances, collecting tuition fees and recovering outstanding debts;

2.4 managing and operating the Alumni Association;

2.5 taking disciplinary action,

2.6 the prevention of crime and disorder;

2.7 analysing student records to monitor quality and performance.

3) The University may record or photograph you and other students for promotional and other purposes. Wherever possible, the University will notify you of this and provide an opportunity for you to request to be excluded from such activity.

4) I don't have criminal record.

5) I know and accept that I will bring the necessary documents for final registration if requested by the university, and that I will not be able to benefit from the student rights if I cannot bring the necessary documents.

I have read and agree to the above.