

COURSE INFORMATION

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Course Code
PSPA303

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Course Title
Administrative Law

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Course Type
Compulsory

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ECTS Credits
6

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Prerequisite Information
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Date of Preparation
September 2026

INSTRUCTOR & CONTACT

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Assist. Prof. Dr. Gencer Karabekir KARAGENÇ

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Office Hours & Office Room
Tuesday, 12:00 | Office No: B369

COURSE CONTENT AND OBJECTIVES

The administrative law course examines the fundamental principles and rules governing the organization, duties, and activities of the administration, as well as its relationships with individuals. The course covers the characteristics and sources of administrative law; the general structure of the Turkish administrative organization; the principles of centralized and decentralized administration; public legal personality; the integrity of the administration, hierarchy, and administrative supervision; the elements, types, legality, and termination of administrative acts; administrative contracts; public services and the methods of their provision; policing activities; public property; public officials; and the financial and legal liability of the administration and the oversight thereof.

The aim of this course is to enable students to grasp the fundamental concepts, principles, and institutions of administrative law, and to learn the structure of the Turkish administrative organization as well as the legal regime governing administrative activities. The course seeks to equip students with the ability to evaluate key topics—such as administrative acts, administrative contracts, public services, police powers, public property, public officials, and administrative liability—from a legal perspective; to analyze administrative activities within the framework of the principle of legality; and to apply administrative law rules to concrete cases.

TEXTBOOKS

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Akılmaz, Bahtiyar – Sezginer, Murat – Kaya, Cemil, Türk İdare Hukuku, Seçkin Yayıncılık, Ankara.

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Atay, Ender Ethem, İdare Hukuku, Turhan Kitabevi, Ankara.

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Sancakdar, Oğuz vd., İdare Hukuku Pratik Çalışma Kitabı.

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Metin Günday, İdare Hukuku, Ankara, İmaj Yayınevi.

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Ali Dursun ULUSOY, Türk İdare Hukuku, Yetkin Yayınları.

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Gözübüyük, A. Şeref – Tan, Turgut, İdare Hukuku, Cilt I: Genel Esaslar, Turhan Kitabevi, Ankara.

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Yıldırım, Turan – Yasin, Melikşah – Kaman, Nur – Özdemir, H. Eyüp – Üstün, Gül – Okay Tekinsoy, Özge, İdare Hukuku, On İki Levha Yayıncılık, İstanbul.

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Kemal Gözler ve Gürsel Kaplan, İdare Hukuku Dersleri, Ekin Yayınevi.

TEACHING METHODS AND TECHNIQUES

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Lecture, question-and-answer, discussion, case study analysis, review of legislation, evaluation of judicial decisions, and problem-solving methods are employed.

COURSE LEARNING OUTCOMES (CLO)

1

Explains the fundamental concepts of administrative law and its place within public administration.

2

Analyzes the legal status of central administration and local administration bodies.

3

Explains the concepts of administrative act, administrative action, and administrative contract.

4

Evaluates the legal status, rights, and obligations of public officials.

5

Analyzes the liability of the administration and the oversight mechanisms of the administrative judiciary in light of the case law of the Council of State.

6

Develops legal solutions by evaluating current administrative law issues within the framework of legislation and case law.

PROGRAM OUTCOMES (PO)

P01

Defines and interprets the core concepts, theories, and approaches of political science, public administration, law, and urbanization-environment.

P02

Compares the intellectual foundations of major political ideologies and of social-difference phenomena such as religion, identity, nationalism, and ethnicity, and analyzes their reflections on politics and society.

P03

Analyzes the historical development of Turkish political life, state-society relations, and Türkiye's administrative-constitutional structure.

P04

Analyzes relations among societies and states in the context of world history, and evaluates current developments at national, regional, and global levels on a theoretical basis.

P05

Defines the core concepts and principles of economics and public principle and explains the relationship between fiscal and economic policies and political-administrative decisions.

P06

Interprets public and private law legislation and transfers legislative change into administrative implementation processes.

P07

Uses quantitative and qualitative research methods to collect and analyze data and to make scientific inferences about political-administrative phenomena.

P08

Evaluates urbanization and environmental problems at local, national, and global scales and develops policy proposals to address them.

P09

Recognizes professional roles and employment fields in the public, private, and civil-society sectors and applies acquired knowledge to these fields with professional, scientific, and ethical responsibility.

CONTRIBUTION OF THE COURSE TO FIELD INSTRUCTION

The course enables students to grasp the fundamental concepts and institutions of public administration and law in their legal dimensions. By facilitating an understanding of the legal framework governing the organization, functioning, activities, and liability of the administration, the course develops students' ability to analyze the relationship between the exercise of public authority and the rights and freedoms of individuals. Furthermore, it enables students to conduct legal assessments in key areas—such as administrative acts, public services, law enforcement, public officials, and administrative liability—and to interpret legislation, judicial decisions, and concrete administrative practices. In this regard, the course provides the necessary theoretical and analytical foundation for students to evaluate the institutional and functional processes of public administration within the principles of the rule of law, an administration bound by law, and the public interest.

COURSE-PROGRAM OUTCOME MATRIX

Level of contribution:
1 (Very Low) – 5 (Very High)

LO	P1	P2	P3	P4	P5	P6	P7	P8
LO1	5	1	3	1	1	5	1	1
LO2	5	1	5	2	1	5	2	4
LO3	5	1	4	1	1	5	2	1
LO4	4	2	4	1	1	5	2	1
LO5	4	2	4	2	1	5	5	1
LO6	4	3	4	3	1	5	5	2

TOPICS COVERED IN THE COURSE Weekly Teaching Plan (Weeks 1–15)

Week	Topic	Reading Materials	Week	Topic	Reading Materials
1	Introduction: Administrative Law Course Overview	–	9	Law Enforcement – Elements of Public Order – Classifications of Law Enforcement	İlhan Özyer, Güncel Yönetim – sections on administrative police, public order, the exercise of public authority, and the protection of fundamental rights and freedoms in relation to administrative action.
2	Administrative Law and Its Characteristics	Kemal Gözler – Gürsel Kaplan, İdare Hukuku Dersleri – sections on the definition, characteristics, sources, and scope of administrative law.	10	Public Service – Principles – Methods of Provision	Onur Karahanogullari, Kamu Hizmeti: Kavram ve Hukuki Rejim – sections on the concept, principles, and methods of provision of public services.
3	Administrative Organization – Central Administration Bodies: Capital and Provincial Organizations	Ali D. Ulusoy, Türk İdare Hukuku – sections on the principles governing administrative organization, centralization, the legal personality of the State, the central organization, and the provincial organization of the central administration.	11	Public Property – Classification – Expropriation – Other Methods of Property Acquisition by the Administration	Halil Kalabalk, İdare Hukuku Dersleri, Vol. II – sections on public property, classification of public property.
4	Administrative Organization – Decentralized Bodies – Territorial Decentralized Bodies	Kemal Gözler, Mahalli İdareler Hukuku – sections on the principle of decentralization, the concept of local administration, special provincial administrations, municipalities, metropolitan municipalities, and village administrations.	12	Public Officials – Employment Procedures – The Concept of Exceptional Civil Servant	Akılmaz – Sezginer – Kaya, Türk İdare Hukuku, chapters on public officials and methods of public employment.
5	Administrative Organization – Decentralized Bodies – Service-Based Decentralized Bodies	Turan Yıldırım et al., İdare Hukuku – sections on public institutions and service-based decentralized administrative bodies.	13	Public Servants – Civil Servants Law No. 657	Civil Servants Law No. 657 – particularly Arts. 3, 4, 48, 59 et seq., 94 et seq., and 124–135.
6	Theory of Administrative Acts – Classification of Administrative Acts – Elements of Administrative Acts	A. Şeref Gözübüyük – Turgut Tan, İdare Hukuku, Vol. I: Genel Esaslar – sections on the legal regime.	14	Financial Liability of the Administration	Ender Ethem Atay – Hasan Odabaşı, Teori ve Yargı Kararları İçinde İdarenin Sorumluluğu ve Tazminat Davaları – sections on service fault, strict liability, risk, equality before public burdens, and compensation liability.
7	Mid Review – Exam Practice	–	15	General Review and Exam Practice	No specific reading assignment.
8	MIDTERM	–			

COURSE EVALUATION CRITERIA

Assessment Method	Quantity	Percentage %
Mid-terms	1	%30
Quizzes	-	-
Assignments	-	-
Attendance	-	-
Practice	-	-
Project	-	-
Final examination	1	%70
Total		100%

COURSE POLICIES

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DISABILITY POLICY

If you have a documented disability (e.g., visual, hearing, or physical impairment, etc.) that may influence your performance in this course, it is recommended to meet with the Engeli AYBU to arrange for reasonable conditions (such as accommodation, etc.) to ensure an equitable opportunity to meet all the requirements of this course. You may also contact the relevant authority of the Faculty of Political Sciences and the course instructor as soon as possible to ensure that any course needs concerning exams, lecture materials, etc. are met.

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ARTIFICIAL INTELLIGENCE (AI) TOOLS USAGE POLICY

In this course, generative artificial intelligence tools may be used as decision-support mechanisms and as supplementary tools to support students' learning processes, provided that such use complies with the principles of academic integrity. AI tools may help with understanding course materials, clarifying concepts, developing research questions, and assisting with idea generation. However, texts generated by artificial intelligence may not be submitted directly as academic work without the student's own original contribution. Students are expected to critically evaluate AI-generated content, verify its accuracy, revise and further develop it, and, where necessary, clearly disclose the use of artificial intelligence. AI should be used as a tool that supports, rather than replaces, the student's own processes of thinking, analysis, and academic production.