ANKARA YILDIRIM BEYAZIT UNIVERSITY

DEPARTMENT OF POLITICAL SCIENCE AND PUBLIC ADMINISTRATION
COURSE SYLLABUS

Course Code	Course Title	Course Type	ECTS Credits	Prerequisite Information	Date of Preparation
PSPA303	ADMINISTRATIVE LAW	Compulsory	6	-	27.10.2025

Instructor of the Course & E-Mail Address	Asst. Prof. Dr. Gencer Karabekir KARAGENÇ & gencerkarabekirkaragenc@aybu.edu.tr / gencerkaragenc@gmail.com
Office Hours & Office Room	Tuesdays 12.30-13.30 B369
Course Content and Objectives	Dealing with legal issues concerning administration. Dealing with administrative organization and power and general fundamental principles of administrative law. Focusing on the nature, subject matter and general characteristics of the Turkish Administrative Law. Comprehension of the themes of administrative law with a practical intend via case-law. Development of the skills of analysis-making and of reasoning by depending on the knowledge provided by the course.
Textbook(s)	Kemal Gözler, İdare Hukukuna Giriş, Bursa, Ekin Yayınevi. Prof. Dr. Bahtiyar AKYILMAZ, Porf. Dr. Murat SEZGİNER, Prof. Dr. Cemil KAYA İibf - Sbf- Myo'lar İçin Türk İdare Hukuku, Savaş Yayınevi. Onur Karahanoğulları, İdare Hukuku,Turhan Kitabevi.
Teaching Methods and Techniques	Mid-term Exam: There is an exam format in which students can practice their theoretical knowledge in a practical and jurisprudential manner. Final Exam: There is an exam format in which students can practice their theoretical knowledge in a practical and jurisprudential manner.

Course Learning Outcomes	1	Introducing terms and concepts used to Administrative Law and Political Science and Public Administration
	2	Teaching systematical and logical thought
	3	Developing analytical and critical thinking
	4	Forming basic skills for other courses and team work
	5	Improving creativity, scientific thougt, research
	6	Improving occupational communication
	7	Teaching all the principles of Administrative Law

Program Outcomes Contributed by the Course	**Program Outcomes (PO)**	
	PO1	Understanding and explaining the concepts and theories of Politics and Social Sciences, Management Sciences, Law Sciences, Urbanization and Environment Problems
	PO2	To be able to reach and use advanced conceptual, theoretical and empirical knowledge in the light of current academic resources in Political and Social Sciences, Management Sciences, Law Sciences, Urbanization
	PO4	To be able to interpret national and international current developments by using theoretical knowledge and analytical techniques, and to be able to produce solutions to political and social problems
	PO5	Having knowledge of public and private law legislation, being able to follow, interpret and implement legislative changes.
	PO6	To be able to follow the theoretical and practical innovations in the areas of politics, administration, law, urbanization and environmental problems at national and international level

	PO7	To be able to inform people and institutions working in the fields of politics, management, law, urbanization and environmental problems, and to convey their thoughts and solution suggestions to problems in written and oral form by supporting quantitative and qualitative data.
	PO9	To have basic knowledge of other relevant social science disciplines and to be able to benefit from them in the discipline of political science and public administration.
	PO11	To be educated as individuals who can contribute to societal development, are reliable and creative, and approach situations and events objectively and critically.

Contribution of the Course to Field Instruction	The course enable the student to learn the concepts of Administrative Law and to be able to use these concepts in his daily life. It is aimed to establish a correlation with the field of graduation by providing students with information about the administrative organization, administrative transactions, public goods, public personnel system and financial responsibility of the administration. It is desired to contribute to the daily practices of public administration with theoretical education.

Topics Covered in the Course		
	1. Week	Course Introduction
	2. Week	Distinctive Features of Administrative Law Turkish Administrative Organization
	3. Week	Concept of Integrity of Administration Concepts of Hierarchy and Administrative Tutelage
	4. Week	Presidency Ministries Auxiliary Organizations
	5. Week	Provincial Special Administration/Municipality/Village Public Institutions/POHTCOPI/Regulatory Supervisory Bodies
	6. Week	Features of Administrative Acts Elements of Administrative Acts Termination of Administrative Acts
	7. Week	Midterm Practise
	8. Week	Midterm
	9. Week	Law Enforcement Types
	10. Week	Characteristics of Public Services Procedures for Providing Public Service
	11. Week	Characteristics of Public Goods Classification of Public Goods
	12. Week	Expropriation
	13. Week	Concept Of Public Servants Rights/Obligations of Public Servants Disciplinary Punishments
	14. Week	Concept of Administration's Responsibility The Concept of Faulty Liability Features of the Full Remedy Cases
	15. Week	Final Practise

Course Evaluation Criteria			
	In-Term Studies	**Quantity**	**Percentage %**
	Mid-terms	1	%30
	Quizzes		%
	Assignments		%
	Attendance		%
	Practice		%
	Project		%

Final examination	1	70%	
Total		**100%**	

Disability Policy	If you have a documented disability (e.g., visual, hearing, or physical impairment, etc.) that may influence your performance in this course, it is recommended to meet with the Engelsiz AYBU (https://aybu.edu.tr/engelsiz/content_list-327-yildirim-beyazit-universitesi-engelsiz-universite-birimi-yonergesi.html) to arrange for reasonable conditions (such as accommodation, etc.) to ensure an equitable opportunity to meet all the requirements of this course. You may also contact the local authority of the Faculty of Humanities and Social Sciences. You should communicate your needs to the course instructor as soon as possible to ensure that any course needs concerning exams, lecture materials, etc. are met.