

Institutional Factsheet

1. Institutional Information

1.1. Institutional details

| | |
|-----------------------------------------|---------------------------------------------------------------------------------|
| Name of the institution | Universidade da Coruña |
| Official address | Rectorado – A Maestranza, 9 – 15001 A Coruña - Spain |
| Erasmus Code | E LA-CORU01 |
| Organisation ID (OID) | E10208202 |
| PIC | 999629718 |
| Institution Web site | http://www.udc.gal |
| International relations office Web site | https://www.udc.es/ori |
| Course catalogue | http://estudos.udc.es/en/degrees |

1.2. Main contacts

| | |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Contact person | Prof. Bruno Casal |
| Responsibility | Deputy Vice-chancellor for Exchange Programmes and International Agreement- Erasmus Institutional Coordinator |
| Contact details | International Relations Office (IRO) O Lagar - Campus de Elviña – 15071 A Coruña - Spain Phone: +34 881 011973 - Email: erasmus@udc.es |
| Contact person | Pablo Nieto |
| Responsibility | IRO technical team |
| Contact details | Phone: +34881011970 – Email: iro.international@udc.es |
| Contact person | Sandra King |
| Responsibility | IRO technical team - contact for IIA |
| Contact details | Phone: +34 881 011953 - Email: rrii@udc.es |
| Contact person | Begoña Fernández |
| Responsibility | Contact person for Staff mobility |
| Contact details | Phone: +34 881 011956 - Email: iro@udc.es |
| Contact person | María José Ríos – Pilar González |
| Responsibility | Contact person for incoming students |
| Contact details | Phone: +34 881 01981 / +34881011958 - Email: incoming.rrii@udc.es |
| Contact person | Noa Sousa – Paula Porto |
| Responsibility | Contact person for outgoing students |
| Contact details | Phone: +34 881 011959 / +34 881 011960 - Email: outgoing.rrii@udc.es |
| Contact person | Carolina Balirac-Rebeca Eiroa |
| Responsibility | International Summer School |
| Contact details | Phone: +34 881 011951 - Email: iss@udc.es |
| Contact person | |
| Responsibility | Economic Management |
| Contact details | Phone: +34 881 011950 - Email: ori@udc.es |
| Contact person | Ana Pérez |
| Responsibility | Contact person for incoming / outgoing mobility – Campus Ferrol |
| Contact details | IRO Ferrol - Edificio de Apoio ao Estudo. Campus de Esteiro. 15403 Ferrol A Coruña (Spain) Phone: +34 881 013634 - Email: riferrol@udc.es |

2. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Type of mobility | Subject area | Language(s) of instruction | Recommended language of instruction level * |
|------------------------------|--------------|---------------------------------------------|--------------------------------------------------------------------------------------------------|
| Student Mobility for Studies | Any | Spanish and/or Galician Language | B1 Spanish generally recommended unless some other specific level required for a special program |
| Staff Mobility for Teaching | Any | Spanish and/or Galician Language or English | B2 Spanish or English |

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

3. Calendar

UDC academic calendars are published on web https://www.udc.es/en/ensino/calendario_academico/

Nomination Deadlines

| | |
|-------------|--------------|
| Autumn term | June 1th |
| Spring term | November 1th |

Application Deadlines

| | |
|-------------|---------------|
| Autumn term | June 15th |
| Spring term | November 15th |

Application procedure for incoming participants

For student mobility

The home university will send by e-mail to incoming.rrii@udc.es the list of their selected students. However, Erasmus+ nominations will be made through Erasmus+ Without Paper (EWP).

Once selected by their home institution every student will have to fill out the on-line application available through the incoming exchange student PORTAL available on our Web page:

<https://www.udc.es/es/ori/infestudantesextranxeiros/FormulariosExtranxeiros/?language=gl>

(Students should take into consideration that only one online application form per student will be accepted, so they can contact our office if they have any doubts regarding the information requested in the online application form, before clicking on the "submit" final button. At any time, the student can save parts of the information entered in the application form).

VERY IMPORTANT: The Exchange Students Applications WILL NOT BE PROCESSED if the LEARNING AGREEMENT uploaded in the online application is not duly signed and stamped by the home university.

For staff mobility, the "Teaching assignment programme" or "working programme" form duly filled in and signed by home university should be sent to IRO via our online UDC portal:

- teaching mobilities
https://www.udc.es/ori/infPersonalEntrante/PersonalDocente/Erasmus_KA103/index.html?language=en
- training mobilities
http://www.udc.es/ori/infPersonalEntrante/PersonalAdministrativo/Erasmus_KA103/index.html?language=en

4. Additional requirements

The receiving institution will send their decision within 5 weeks after receipt of the participant's full application.

5. Information

Housing/Accommodation

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

| | |
|----------------|-------------------|
| Contact person | See main contacts |
|----------------|-------------------|

| | |
|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Responsibility | Information on accomodation |
| Contact details | Email: incoming.rrii@udc.es or riferrol@udc.es (students) / iro@udc.es (staff) |
| Website | https://www.udc.es/es/ori/infestudantesextranxeiros/mobilidade_Erasmus/guia_acollida_UDC/aloxamento/index.html |

Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| | |
|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Contact person | See main contacts |
| Responsibility | Information on visa |
| Contact details | Email: incoming.rrii@udc.es or riferrol@udc.es (students) / iro@udc.es (staff) |
| Website | http://extranjeros.empleo.gob.es/es/InformacionInteres/InformacionProcedimientos/Ciudadanosnocomunitarios/estudiantes.html |

For more information on legal procedures to be completed by foreigners who will be staying at UDC for more than 3 months, please refer to Web page: <http://www.interior.gob.es/en/web/servicios-al-ciudadano/extranjeria>

Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| | |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Contact person | See main contacts |
| Responsibility | Information on insurance |
| Contact details | Email: incoming.rrii@udc.es or riferrol@udc.es (students) / iro@udc.es (staff) |
| Website | https://www.udc.es/ori or https://www.udc.es/es/sape/seguros/ |

According to internal rules applying to all students registered at UDC, all incoming exchange students will pay an Accident insurance fee, upon arrival at UDC, in order to be formally registered. This accident insurance will cover possible accidents during academic activities at UDC. The amount of the fee and terms of the accident insurance policy will be published in Web page <http://www.udc.es/gal/sape/seguros/>

6. Additional information

Transcripts of Records

Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution.

Grading system

The results obtained by the student in each of the subjects will be graded according to the following numerical scale of 0-10, with one decimal, to which may be added the corresponding qualitative rating:

- 0 - 4,9: Suspenso (SS) - Failed
- 5,0 - 6,9: Aprobado (AP) – Satisfactory/Sufficient
- 7,0 - 8,9: Notable (NT) - Good
- 9,0 - 10: Sobresaliente (SB) – Very Good

The mention of "Distinction" (Honours - Excellent) will be awarded to students who have achieved a score equal to or greater than 9.0. Its number will not exceed 5% of the students enrolled in a subject in the relevant academic year, unless the enrolment is less than 20 students, in which case only one student may be granted with this "Distinction".

Inclusion and accessibility

For participants with some type of disability:

The University Unit of Attention to the Diversity (ADI) was created to attend to members of the university community with special needs derived from the disability or any other ways of difference in front of the majority of the population, being its committed main objective to facilitate the full integration of the students, teaching and administrative staff that, for physical, sensorial, psychic or socio-cultural reasons, experience difficulties or external barriers to an adequate, egalitarian and beneficial access to the university life. More information on Web site <http://www.udc.es/cufie/adi/>

Tariffs 2025 - 2026



Accommodation

RO: Room Only | HB: Half Board | FB: Full Board

| | Academic Year* (9 months) | | | Intermediate Stay (4-8 months) | | | Short Stay (1-3 months) | | |
|----------------------|------------------------------|-------|--------|-----------------------------------|--------|-------|----------------------------|-------|-------|
| | SA | MP | PC | SA | MP | PC | SA | MP | PC |
| Standard Room | 715€ | 970€ | 1.100€ | 790€ | 1.045€ | 1.175 | 860 | 1.115 | 1.245 |
| Superior Room | 750 | 1.005 | 1.135 | 865 | 1.120 | 1.250 | 945 | 1.200 | 1.330 |
| Premium Room | 790 | 1.045 | 1.175 | 910 | 1.165 | 1.295 | 990 | 1.245 | 1.375 |
| Study | 900 | 1.155 | 1.285 | 1.040 | 1.295 | 1.425 | 1.135 | 1.390 | 1.520 |

* The academic year is considered to run from 1 September to 31 May, taking into account the start and end dates of the academic year.

Prices including Opening Offer.

Other Services

- 🌀 Parking: **87€** per month (daily rental possible)

Prices



Prices per month for single occupancy, which include:

- 🌀 10% VAT
- 🌀 Water, electricity and supplies
- 🌀 Cleaning of common areas
- 🌀 Weekly room cleaning with change of bed linen and towels
- 🌀 Maintenance service
- 🌀 Use and enjoyment of the facilities and common areas of the residence hall

* A deposit of 300€ will be required



Lemonade



A one-off fee of €150 will be charged for access to the **Lemonade Club**.

Benefits of joining Lemonade Club

- 🌀 Welcome Kit
- 🌀 Mobile application for communication and management
- 🌀 **10%** discount on accommodation for family and friends (daily stays)
- 🌀 **5%** discount on drinks in our restaurant
- 🌀 Access to restricted areas for **Lemonade Club** members (gym, coworking, reserved area in the restaurant).
- 🌀 Preference in space reservation
- 🌀 Preference for places in limited activities (such as sports or training sessions)

Special offers



- 🌀 **3%** discount on accommodation advance payment of the entire academic year
- 🌀 Bring a friend and we will deduct **€100** from your next monthly payment (only in the case of hiring an academic course).

Catering



The catering service is offered from Monday to Sunday, not including public holidays.

We offer you the option of take away!

Menus previously configured by a nutritionist specialised in young students from which you can choose from several options so that you don't lack anything!

Special options for food allergies



Typology* of rooms



Standard Room

Rooms from 14 to 16 m² with single bed 105 x 200 cm.
They include a private bathroom.

Room

Rooms from 16 to 18m² with single bed 105 x 200 cm.
They include a private bathroom.

Premium Room

Rooms from 18 to 20 m² with double bed 160/180 x 200 cm.
They include a private bathroom.

Study

Studio from 22 to 24 m² with double bed 160 x 200 cm.
They include a private bathroom.

All our types are equipped with a hot/cold air pump, sink, microwave and under-counter refrigerator, as well as a desk and chair to guarantee maximum comfort.

**All typologies are for individual use*

Common area, activities and events



We have several studies / coworking rooms, gym with changing rooms, private kitchen, conference room, 24-hour reception, laundry area, cafeteria and restaurant and a multipurpose room where you can enjoy all the events and activities that we offer throughout the year.

