

Institutional Factsheet:

1. Institutional Information

1.1. Institutional details

Name of the institution	Széchenyi István University
Erasmus Code	HU GYOR01
Address	H-9026 GYOR, Egyetem ter 1.
EUC	101013750 — SZE-LIGHT-ECHE-2020
Institution website	http://admissions.sze.hu
Online course catalogue	http://ipc.sze.hu/en_GB/study-in-foreign-language-course-list-

1.2. Main contacts

Contact persons	Erasmus Colleagues general e-mail: exchange@sze.hu
	Ms KERPICS Kinga Erasmus assistant for bilateral agreements, incoming students and staff mobility Centre for Mobility and Scholarships, International Directorate Tel. : +36 96 505 618 kerpics.kinga@ga.sze.hu
	VESZPRÉMI Szandra , International Programmes Officer, Incoming mobilities Centre for Mobility and Scholarships, International Directorate Tel. : +36 96 505 618 veszpremi.szandra@ga.sze.hu
	NAGY Ildikó outgoing students and Pannónia Scholarship Centre for Mobility and Scholarships, International Directorate Tel. : +36 96 505 621 inagy@ga.sze.hu
	MEDVE Zsófia outgoing students and Pannónia Scholarship Centre for Mobility and Scholarships, International Directorate Tel. : +36 96 505 622 medve.zsofia@ga.sze.hu
	Ms KOCSIS Kinga , outgoing students and Pannónia Scholarship Centre for Mobility and Scholarships, International Directorate Tel. : +36 96 505 624 kocsis.kinga@ga.sze.hu

2. Detailed requirements and additional information

C. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they have the recommended language competence at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended level of language of instruction, according to CEFR
Student Mobility for Studies	All fields	English/Hungarian	B1
Staff Mobility for Teaching	All fields	English/Hungarian	B2

For a more consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended. See <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>.

D. Additional requirements

HU GYOR01: http://ipc.sze.hu/en_GB/information-for-incoming-students

E. Calendar

Nomination and application Deadlines:

Nominations are accepted through the following from: <https://ipc.sze.hu/formdesigner/shownewform/formid/1608>

Applications document: <https://ipc.sze.hu/application-form-incoming-exchange>

Nomination Deadlines	
Autumn term	1 st June
Spring term	1 st November

Application Deadlines	
Autumn term	1 st July
Spring term	1 st December

Decision Response: As the receiving institution, Széchenyi István University will send its decision within 4 weeks.

Transcripts of Records: A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished.

Termination of Agreement: A unilateral decision to discontinue the exchanges notified to the other party by 1 November 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Grading system

Grading system: HU GYOR01: http://ipc.sze.hu/en_GB/ects

G. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact	National Directorate-General for Aliens Policing
Responsibility	visa, immigration issues
Contact details	Address: H- 9026 Győr, Szövetség u. 15-17. Phone: +36-96-510-696, 510-799 ndr@oif.gov.hu
Website	http://oif.gov.hu/index.php?lang=en

H. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following:

Contact	National Health Insurance Fund - Department for International and European Union Affairs
Responsibility	general insurance
Contact details	Address: H-1139 Budapest Váci út 73/A. Phone: (+36-1) 350-2001 Email: neak@neak.gov.hu
Website	http://www.neak.gov.hu

I. Housing

Our institution will advise incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following:

Responsibility	Accommodation Office
Contact details	accommodation@sze.hu
Website	http://kollegium.sze.hu

G) Special Needs

Our institution is ready to support students with special needs:

Contact person	Dr SZÜCS Petra
Responsibility	SN coordinator
Contact details	szucs.petra@sze.hu + 36 (96) 503-400/3313