COURSE REGISTRATION GUIDELINE

AYBU
FACULTY OF ARCHITECTURE AND FINE ARTS
DEPARTMENT OF ARCHITECTURE

MAIN RULES

This guide has been prepared to define the course registration principles for the Department of Architecture at Ankara Yıldırım Beyazıt University. In addition to the provisions outlined in the regulations of Ankara Yıldırım Beyazıt University, this guide includes principles affecting the course selection processes within the Department of Architecture, based on decisions made in various years.

Students are responsible for completing their course registration within the announced periods. Those who fail to register within the announced periods can complete their registration during the **"Add-Drop"** period without needing to submit a separate application. Each academic term, students are required to complete their course registration, course add-drop, and course withdrawal processes within the announced periods, in compliance with the relevant regulations, and to obtain approval from their academic advisors. Registrations that are not approved by the academic advisor will not be considered valid. Academic advisors are responsible for providing necessary guidance and completing the approval processes in a timely manner to prevent any inconvenience to students.

Students cannot register for courses without paying the Tuition Fee/Contribution Share. Students who fail to pay the assessed fee within the period specified in the Academic Calendar, and whose excuses are not accepted by the University Administrative Board, will not be allowed to register for courses.

The fundamental points to be considered during the course registration process are as follows:

- **ECTS/GPA (General Average)**
- **Prerequisite Courses**
- **Elective Courses**
- **Curriculum Changes**
- **Course Conflicts**

Each topic will be presented in detail under the relevant heading below.

CREDITS AND GPA

The credits that students can take during the course registration process are determined based on their GPA. The relevant guidelines in the regulations regarding GPA, course failures, and attendance issues are summarized below.

1- Each program must offer 30 ECTS credits worth of courses for the relevant term, and it should specify where elective courses can be taken (within the department, within the faculty, or within the university).

2- In the first term of the program, students who are exempt from certain courses may complete their remaining credits, up to 30 ECTS, with upper-term courses that do not have prerequisites, based on the decision of the Faculty Administrative Board.

3- Courses that were previously passed with conditional grades (DD) or (DC), or with grades (CC), (CB), (BB), or (BA) from earlier terms, can be retaken for grade improvement purposes. In courses retaken for grade improvement, the grade received in the repeated term will be considered valid. If a failing grade is received, the student will be deemed unsuccessful in that course.

4- Students who have **must courses** **that need to be repeated must prioritize taking those courses first.**

5- If the ECTS credit value of a course that is retaken (for reasons such as course repetition or grade improvement) changes without altering the course content, the ECTS credit value from the most recent term will be valid. **In case this results in a shortage of ECTS credits, additional courses must be taken to meet the total required ECTS credits.**

6- Students with a GPA **below 2.00** may take **one** additional course on top of the **30 ECTS credits.**

7- Students with a GPA **between 2.00 and 2.74** may take **one** additional course on top of the maximum **40 ECTS credits**.

8- Students with a GPA of **2.75 or higher** may take **two** additional courses on top of the **40 ECTS credits**.

9- Students in programs that include internship work as part of their total ECTS credits for the relevant term may take additional courses equivalent to the ECTS credits of their internship.

10- After the 2024-2025 academic year, students enrolled in our department are required to **complete 180 ECTS credits of compulsory courses, 60 ECTS credits of elective courses, and a total of 240 ECTS credits (including internships) over 4 years.**

11- Courses that have been taken and failed will not be removed from the transcript. Failed courses or those taken for grade improvement will affect the GPA of the term in which they were taken, as well as the most recent CGPA.

ELECTIVE COURSES

Regarding elective courses, the following points should be noted:

1. If an elective course that has been taken and failed is canceled in the subsequent term, another elective course taken in its place can be transferred if the student's advisor approves it during the course registration period.
2. When selecting an elective foreign language course, students should choose a language that is different from their native language or the official language of their country.
3. Students who have completed 240 ECTS credits through compulsory and elective courses, and have additional ECTS credits beyond 240, may have their desired elective courses included in the transcript with advisor approval and Faculty Administrative Board decision, but these credits may not be included in the GPA calculation.

4. Each semester, a course capacity will be set for elective courses based on student enrollment. Adjustments to increase the number of students may be made at the discretion of the course instructor.
5. It is a priority for each student to take the elective courses offered in their current semester (e.g., 2nd-year students may take ARCHE 200-coded courses). If there is a conflict due to previously failed courses, students may be allowed to take elective courses from other semesters.
6. Students who have the right to take upper-level courses should prioritize compulsory courses rather than elective ones. Only in cases of program conflicts may they be allowed to take upper-level elective courses.
7. Starting from the 2nd year, students can **take a maximum of 3 elective courses offered by the rectorate in total.** Since our department provides 100% English education, the language of instruction for the selected rectorate electives must not be Turkish.
8. Students are required to follow the minimum and maximum course selection limits for each elective course category as outlined below:

- **Building Design:** At least 3 courses
- **Building Science:** At least 3 courses
- **Restoration / Conservation:** Minimum 1 course – Maximum 2 courses
- **Urban Design:** Minimum 1 course – Maximum 2 courses
- **History of** Architecture: Minimum 1 course – Maximum 2 courses
- **General Elective Courses:** Minimum 1 course - Maximum 2 courses

The distribution of the mandatory 204 ECTS and elective 36 ECTS credits for students enrolled before the 2024-2025 academic year is as follows. However, after the curriculum change, the most important criterion for graduation is that students achieve a total of 240 ECTS credits. At this point, students and their academic advisors must check for any credit differences resulting from the curriculum change.

1. SEMESTER: 30 ECTS MUST COURSE

2. SEMESTER: 30 ECTS MUST COURSE

3. SEMESTER: 24 ECTS MUST COURSE + 2 ELECTIVE COURSES

4. SEMESTER: 27 ECTS MUST COURSE + 1 ELECTIVE COURSE

5. SEMESTER: 27 ECTS MUST COURSE + 1 ELECTIVE COURSE

6. SEMESTER: 21 ECTS MUST COURSE + 3 ELECTIVE COURSES

7. SEMESTER: 24 ECTS MUST COURSE + ELECTIVE COURSES

8. SEMESTER: 21 ECTS MUST COURSE + 3 ELECTIVE COURSES

PREREQUISITE COURSES

To take prerequisite courses, the criteria for being considered successful in the specified prerequisite course(s) are determined by decisions made by the relevant faculty administrative board. In our department, prerequisite courses are updated each term. Students are subject to the prerequisite rules based on the year they entered the department. **Studio courses** are interrelated within themselves. Additionally, in our department, the implementation of studio courses may vary between horizontal and vertical studio systems. The decisions regarding studio courses in the AYBU Department of Architecture are as follows:

1. The mandatory courses in our university's Department of Architecture include Arch 101 Studio 1 and Arch 102 Studio 2, which are also known as "Basic Design" courses in the curriculum. Additionally, Arch 201 Studio 3 is a continuation of these courses, focusing on initial projects (designs) and fundamental design, and serves as a foundational element in architectural education. These three courses are prerequisite courses in the curriculum and have their own specialized training programs and instructors.
2. In the fall semester of the 2022-2023 academic year, Arch 102 Studio 2 was reopened in response to student petitions from those who had failed the course and wished to retake it. Of the 20 students enrolled, only eight attended the course. The low number of enrolled students, combined with the insufficiency of the current academic staff, and the 50% reduction in the number of petitioning students compared to those attending, resulted in insufficient productivity from the course.
3. It has been observed that most other architecture departments in Turkey with a sufficient number of teaching staff do not find it efficient to offer Project (Design/Studio) courses outside their designated periods, and therefore do not offer these courses.
4. For these reasons, it has been decided that **ARCH 101 (Studio 1), ARCH 102 (Studio 2), and ARCH 201 (Studio 3) will not be offered outside their designated semesters, as they are part of the horizontal studio system (where students are in a single-level class) and are fundamental design courses.**
5. **ARCH 202 (Studio 4), ARCH 301 (Studio 5), ARCH 302 (Studio 6), and ARCH 401 (Studio 7) are part of the vertical studio system and will be offered each semester.**
6. The sections for students in vertical studios will be determined based on the **lists prepared by the department chair**. A student may take a course from each vertical studio section **only once**.
7. The content of the ARCH 402 (Studio 8) graduation/diploma project course, which is a compulsory course in our university's Department of Architecture, will be determined separately from other studio courses**. The ARCH 402 (Studio 8) course** will be open **every spring semester.**
8. The ARCH 402 Studio 8 course will be offered by all faculty members, ensuring an equal distribution of students among all instructors.
9. Each semester, one faculty member will serve as the graduation project coordinator and will be responsible for preparing the common content of the course.
10. **As of the 2024-2025 academic year, following the curriculum changes, students will be subject to both the prerequisite requirements of the academic year in which they started university and the prerequisite decisions set for the 2024-2025 academic year.**

Prerequisite requirements by the academic years have been presented below:

The prerequisite connections that need to be considered during the course registration process for students who enrolled in the 2019–2020 academic year are as follows:

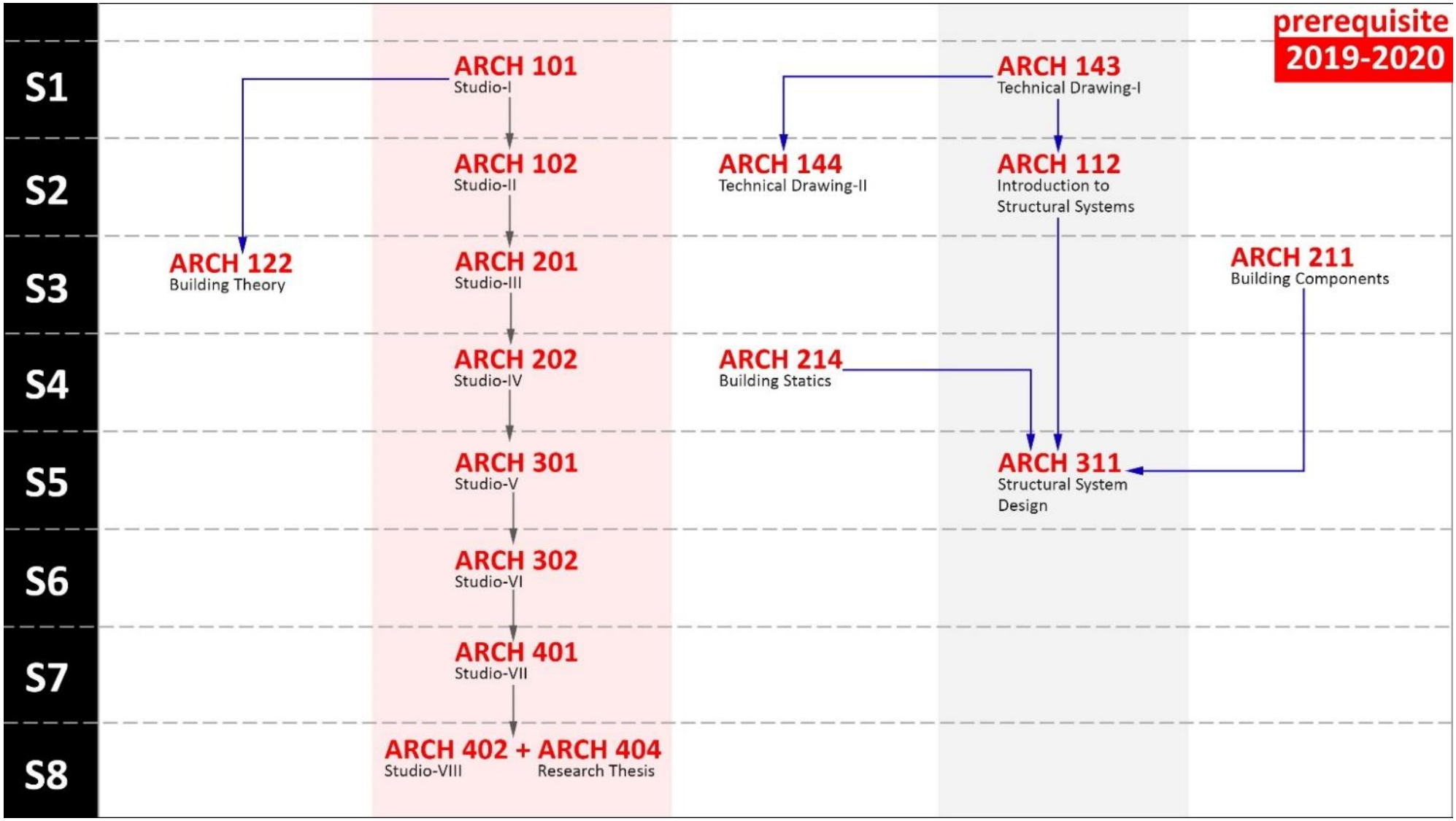

Image-2: 2019 – 2020 academic year prerequisite courses

The prerequisite connections that need to be considered during the course registration process for students who enrolled in the 2020–2021 academic year are as follows:

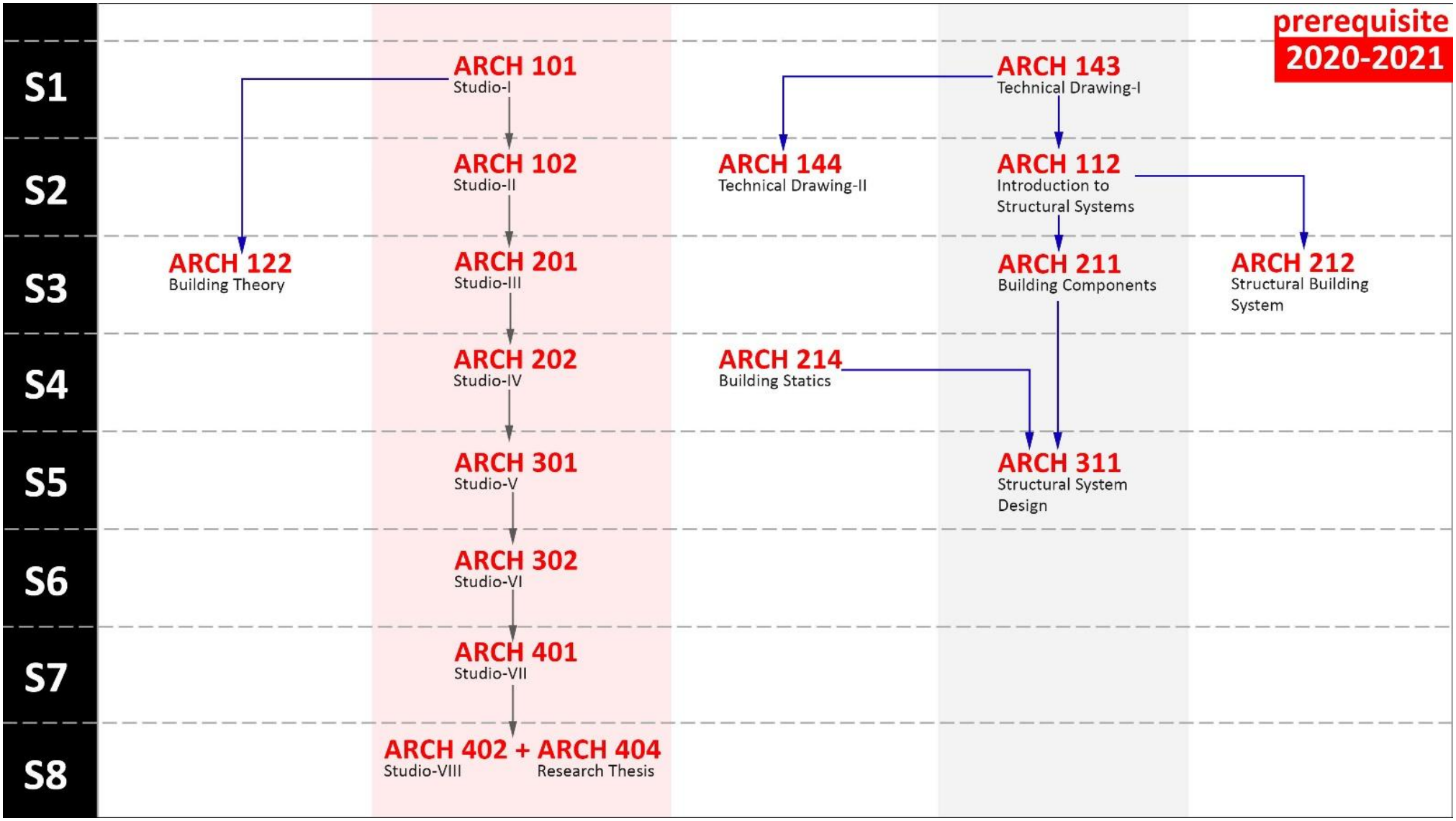

Image-3: 2020 – 2021 academic year prerequisite courses

The prerequisite connections that need to be considered during the course registration process for students who enrolled in the 2021–2022 academic year are as follows:

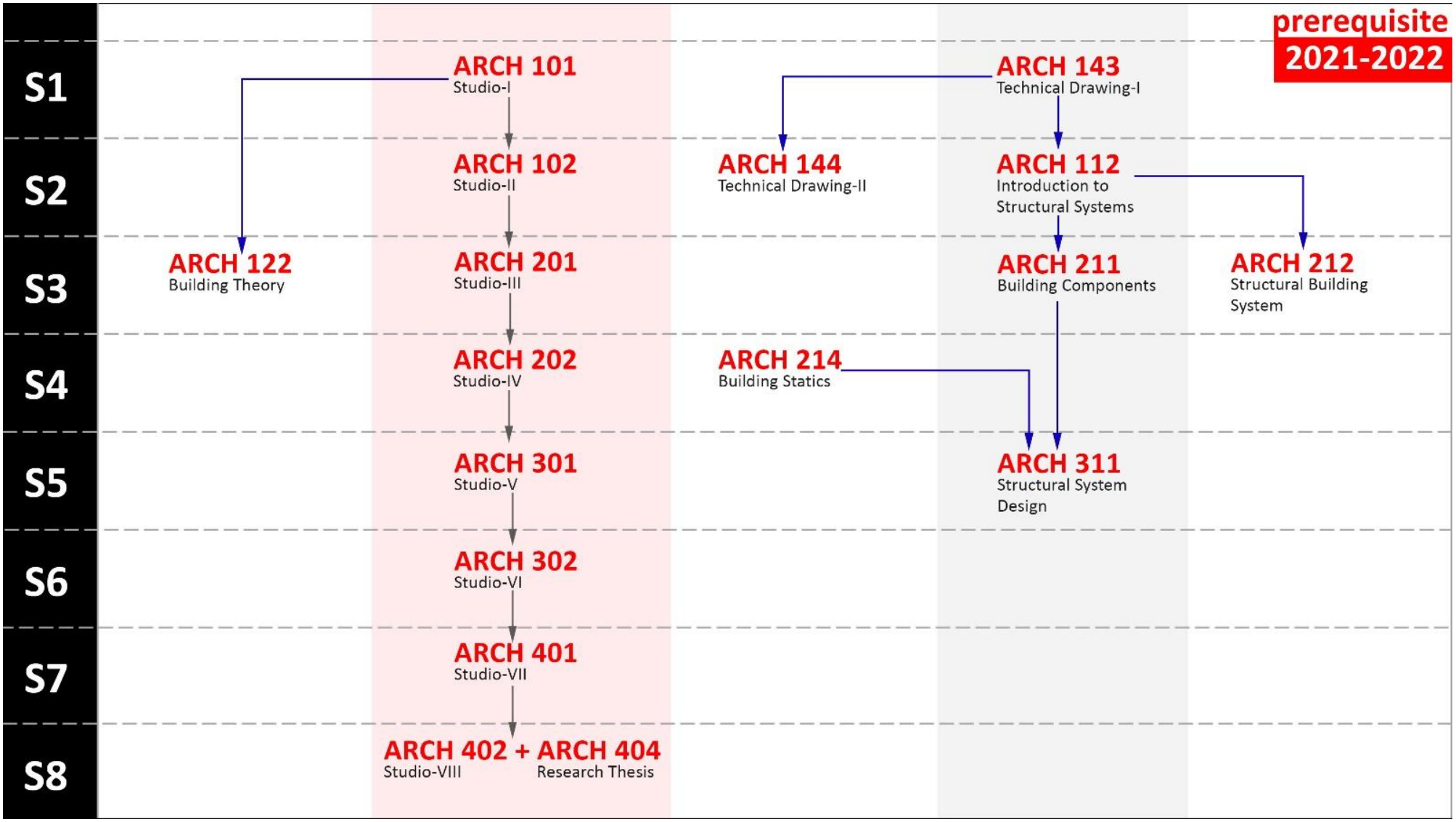

Image-4: 2021 – 2022 academic year prerequisite courses

The prerequisite connections that need to be considered during the course registration process for students who enrolled in the 2022–2023 academic year are as follows:

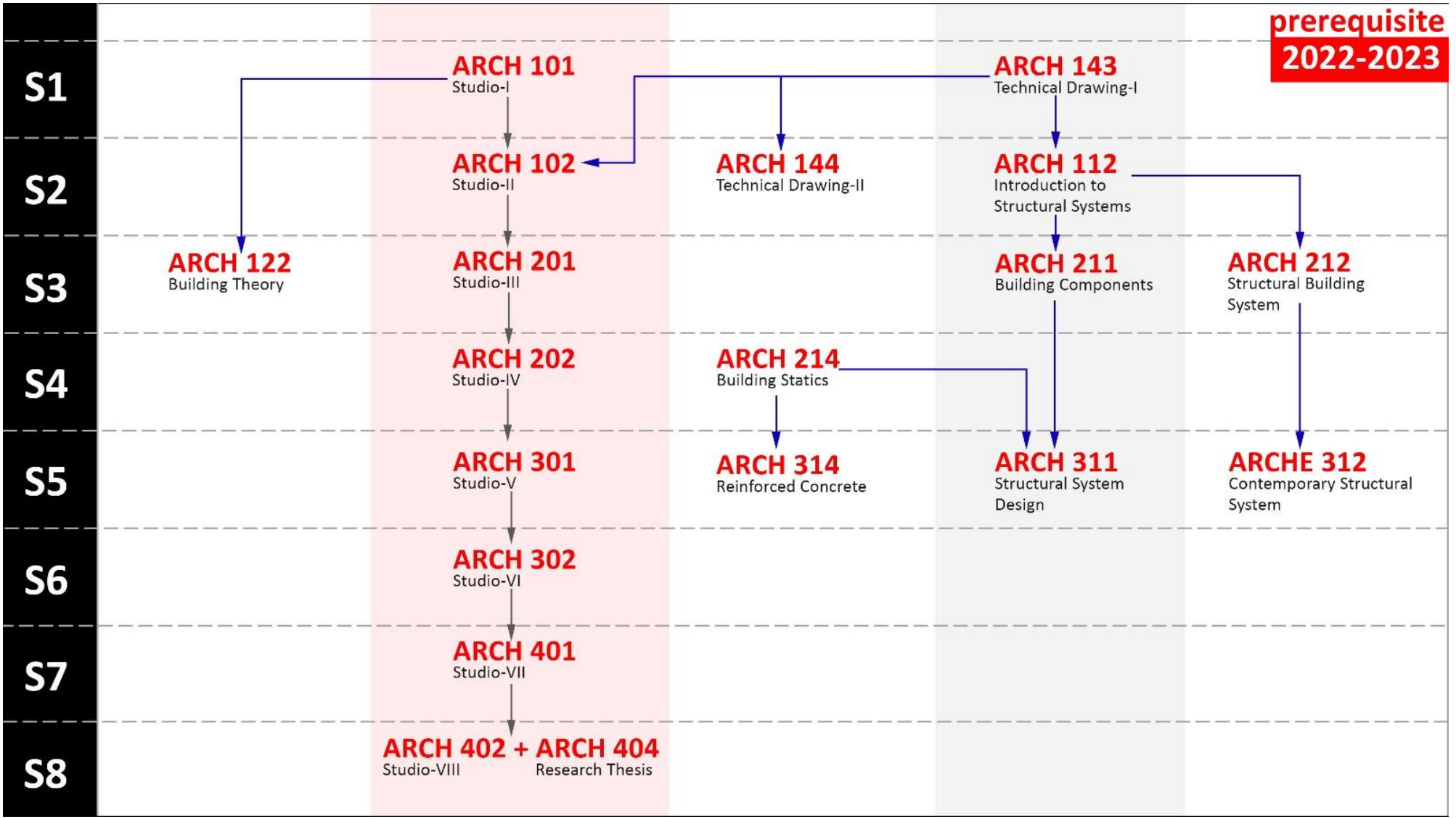

Image-5: 2022 – 2023 academic year prerequisite courses

The prerequisite connections that need to be considered during the course registration process for students who enrolled in the 2023–2024 academic year are as follows:

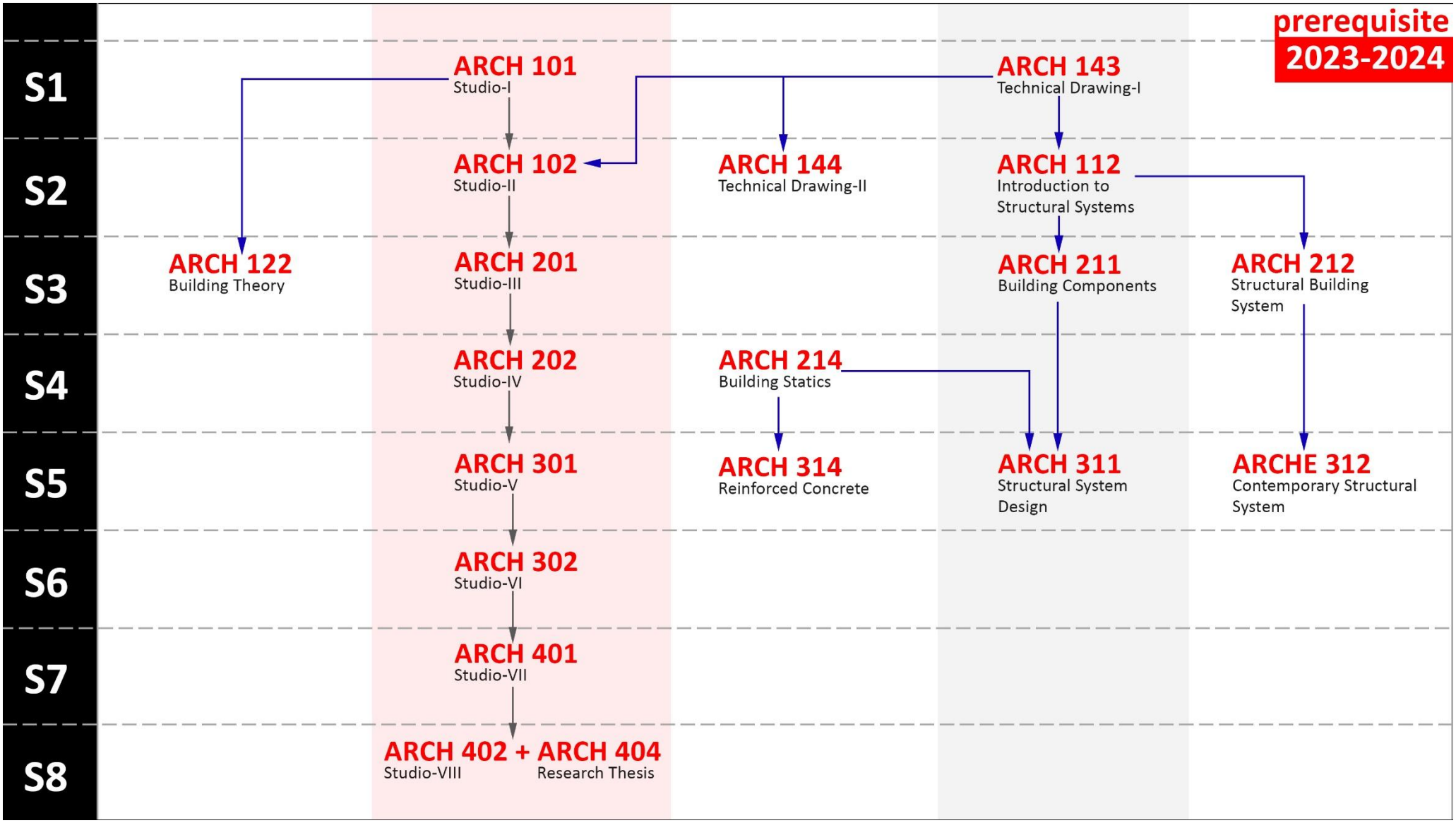

Image-6: 2023 – 2024 academic year prerequisite courses

The prerequisite connections that need to be considered during the course registration process for students who enrolled in the 2024–2025 academic year are as follows:

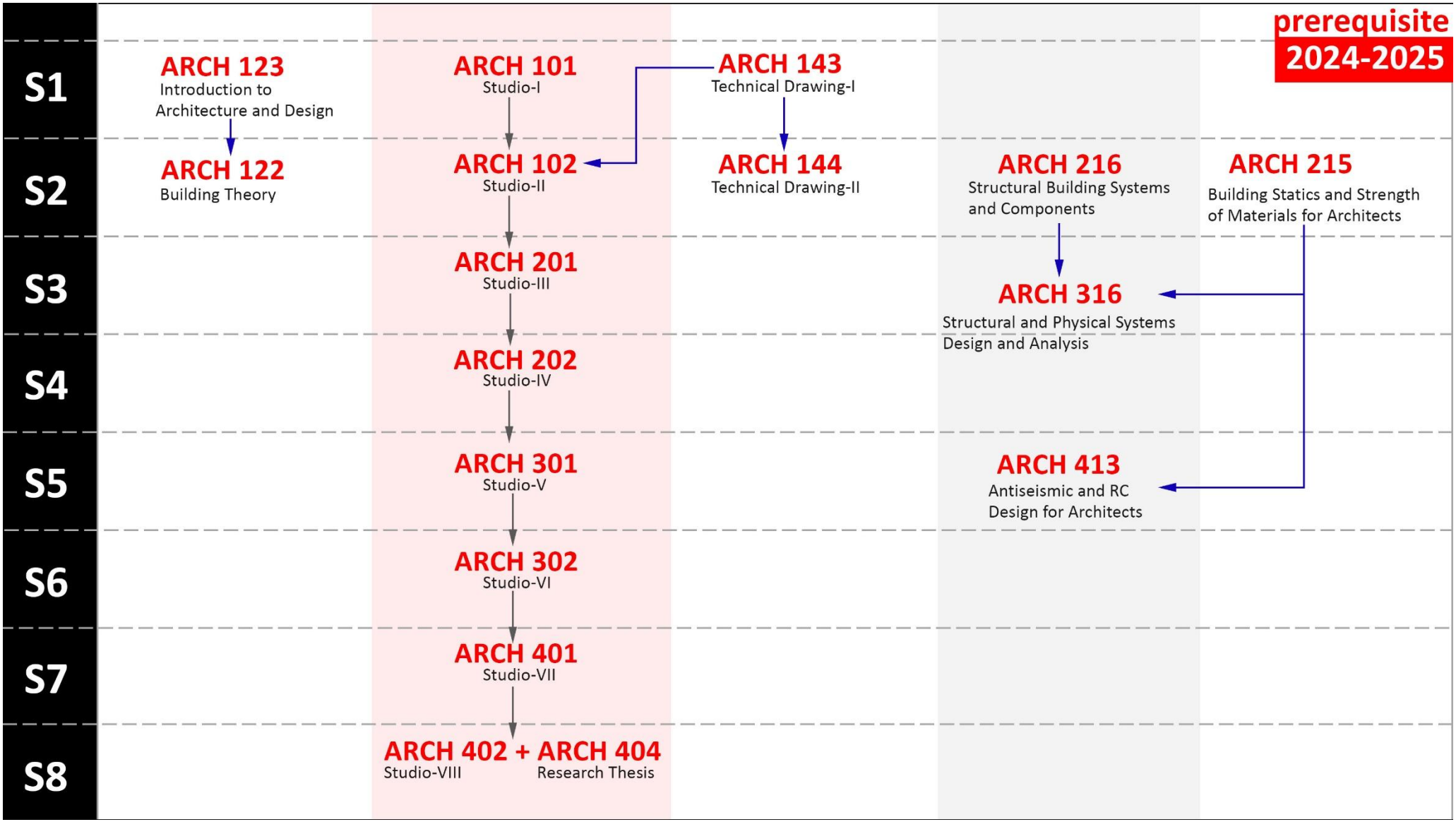

Image-7: 2024 – 2025 academic year prerequisite courses

The prerequisite connections that need to be considered during the course registration process for students who enrolled in the 2026–2027 academic year are as follows:

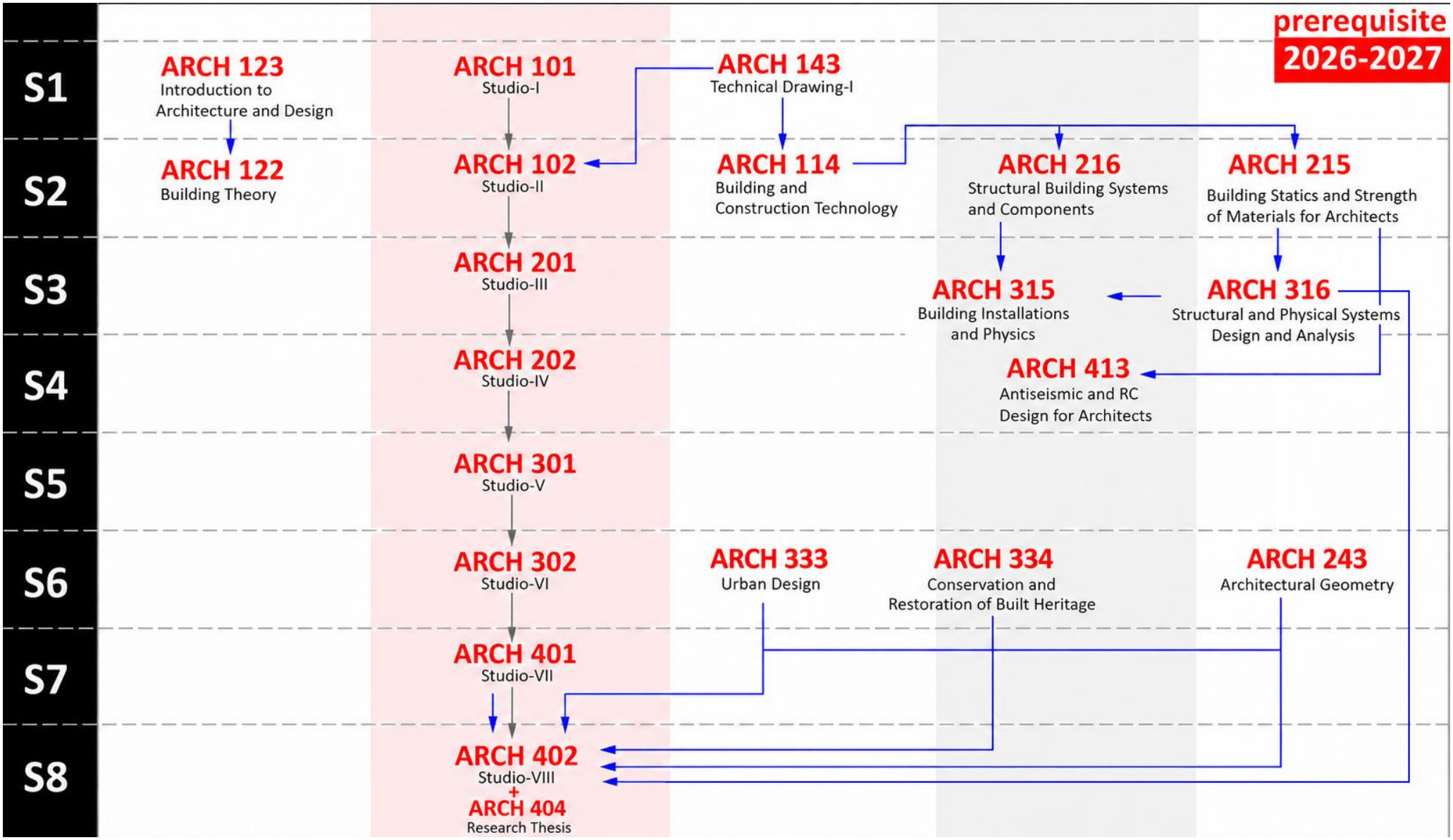

Image-8: 2026 – 2027 academic year prerequisite courses

REQUIREMENTS TO BE IMPLEMENTED FOLLOWING THE CURRICULUM CHANGE

Starting from the 2024-2025 academic year, our department will continue its educational activities **based on the updated curriculum. All students, including those enrolled before the 2024-2025 academic year**, **will be subject to the new (single) curriculum.** Accordingly, students who enrolled before the 2024-2025 academic year must take all mandatory courses under the new curriculum starting from their current academic year. For example, current 2nd-year students must take the BIM course coded ARCH242 offered this semester, and 4th-year students must take the mandatory course ARCH422 Architectural Professional Practice in addition to their existing courses. Additionally, **students must consider the ECTS values specified in the updated curriculum.**

Students and their academic advisors must take the adaptation decisions into account during the transition process. Information regarding the replacement of discontinued courses is provided in the following sections of the guide. The curriculum changes and adaptation decisions have been integrated into the OBS system. In case of any issues with the OBS system, it is strongly advised to contact academic advisors.

Each student's total semester ECTS must be at least 30. For irregular students, it is essential to ensure that by the time of graduation, they have completed all required courses under the new curriculum and achieved a total of at least 240 ECTS, including both mandatory and elective courses. The selection of previously failed courses for students enrolled before the 2024-2025 academic year will continue according to the adaptation program.

As of the 2024–2025 academic year, the distribution of the 180 ECTS compulsory and 60 ECTS elective courses* for students is as follows:

1. SEMESTER: 30 ECTS COMPULSORY (MUST) COURSE

2. SEMESTER: 30 ECTS COMPULSORY (MUST) COURSE

3. SEMESTER: 22 ECTS COMPULSORY (MUST) COURSES + 2 ELECTIVE COURSES (8 ECTS)

4. SEMESTER: 22 ECTS COMPULSORY (MUST) COURSES + 2 ELECTIVE COURSES (8 ECTS)

5. SEMESTER: 18 ECTS COMPULSORY (MUST) COURSES + 3 ELECTIVE COURSES (12 ECTS)

6. SEMESTER: 18 ECTS COMPULSORY (MUST) COURSES + 3 ELECTIVE COURSES (12 ECTS)

7. SEMESTER: 22 ECTS COMPULSORY (MUST) COURSES + 2 ELECTIVE COURSES (8 ECTS)

8. SEMESTER: 18 ECTS COMPULSORY (MUST) COURSES + 3 ELECTIVE COURSES (12 ECTS)

* Each elective course has **4 ECTS** values.

The adaptation process **for courses that have been closed** under the updated curriculum is detailed in the table below:

CANCELED COURSES								ALTERNATIVE COURSE FOR STUDENTS RETAKING A CANCELED MUST COURSE							
YEAR/ SEMESTER	COURSE CODE	COURSE NAME	COURSE HOUR			MUST/ ELECTIVE	AKTS/ ECTS	YEAR/ SEMESTER	COURSE CODE	COURSE NAME	COURSE HOUR			MUST/ ELECTIVE	AKTS/ ECTS
			T	U	L						T	U	L		
1/1	ARCH141	FREEHAND DRAWING	0	2	0	MUST	2	1/1	ARCH149	VISUAL LANGUAGE AND PRESENTATION	1	2	0	MUST	3
1/2	ARCH112	INTRODUCTION TO STRUCTURAL SYSTEMS	2	2	0	MUST	4	1/2	ARCH114	BUILDING AND CONSTRUCTION TECHNOLOGY	2	2	0	MUST	5
1/2	ARCH146	MODEL MAKING	0	2	0	MUST	3	1/1	ARCH149	VISUAL LANGUAGE AND PRESENTATION	1	2	0	MUST	3
2/1	ARCH211	BUILDING COMPONENTS	2	2	0	MUST	4	2/2	ARCH216	STRUCTURAL BUILDING SYSTEMS AND COMPONENTS	3	2	0	MUST	5
2/1	ARCH213	BUILDING MATERIAL	3	0	0	MUST	3	1/2	ARCH114	BUILDING AND CONSTRUCTION TECHNOLOGY	2	2	0	MUST	5
2/2	ARCH212	STRUCTURAL BUILDING SYSTEMS	2	2	0	MUST	5	2/2	ARCH216	STRUCTURAL BUILDING SYSTEMS AND COMPONENTS	3	2	0	MUST	5
2/2	ARCH214	BUILDING STATICS	2	1	0	MUST	4	2/1	ARCH215	BUILDING STATICS AND STRENGTH OF MATERIALS FOR ARCHITECTS	3	2	0	MUST	5
3/1	ARCH311	STRUCTURAL SYSTEM DESIGN	1	3	0	MUST	5	3/2	ARCH316	STRUCTURAL AND PHYSICAL SYSTEMS DESIGN AND ANALYSIS	3	2	0	MUST	5
3/1	ARCH313	STRENGTH OF MATERIALS	2	1	0	MUST	3	2/1	ARCH215	BUILDING STATICS AND STRENGTH OF MATERIALS FOR ARCHITECTS	3	2	0	MUST	5
3/2	ARCH312	PHYSICAL ENVIRONMENTAL ANALYSIS AND CONTROL	2	1	0	MUST	3	3/1	ARCH315	BUILDING INSTALLATIONS AND PHYSICS	3	2	0	MUST	5
3/2	ARCH314	REINFORCED CONCRETE	2	1	0	MUST	3	4/1	ARCH413	ANTISEISMIC AND RC DESIGN FOR ARCHITECTS	2	1	0	MUST	3
4/1	ARCH411	BUILDING INSTALLATIONS	3	0	0	MUST	3	3/1	ARCH315	BUILDING INSTALLATIONS AND PHYSICS	3	2	0	MUST	5
4/2	ARCHE422	UTOPIA REAL	2	1	0	ELECTIVE	3	3/1	ARCHE301	HOUSING: UTOPIA REAL	3	0	0	ELECTIVE	4

The adaptation process regarding **the courses whose semesters have changed** according to the updated curriculum is as shown in the table below:

COURSE CHANGES															
OLD							NEW								
YEAR/ SEMESTER	COURSE CODE	COURSE NAME	COURSE HOUR			MUST/ ELECTIVE	AKTS/ ECTS	YEAR/ SEMESTER	COURSE CODE	COURSE NAME	COURSE HOUR			MUST/ ELECTIVE	AKTS/ECTS
			T	U	L						T	U	L		
1/1	ARCH147	ARCHITECTURAL GEOMETRY	2	2	0	MUST	5	2/1	ARCH243	ARCHITECTURAL GEOMETRY	2	2	0	MUST	5
2/1	ARCHE251	MATHEMATICS FOR ARCHITECTURE	2	0	0	ELECTIVE	3	1/1	ARCH111	MATHEMATICS FOR ARCHITECTURE	2	1	0	MUST	3
2/1	ARCH221	ARCHITECTURAL HISTORY I	2	0	0	MUST	3	1/2	ARCH124	ARCHITECTURAL HISTORY I	2	0	0	MUST	2
2/2	ARCH222	ARCHITECTURAL HISTORY II	3	0	0	MUST	4	2/1	ARCH223	ARCHITECTURAL HISTORY II	2	0	0	MUST	2
4/1	ARCHE441	BUILDING INFORMATION MODELING	1	2	0	ELECTIVE	3	2/2	ARCH242	BUILDING INFORMATION MODELING	2	1	0	MUST	3
3/1	ARCH 321	ARCHITECTURAL HISTORY III	2	0	0	MUST	3	2/2	ARCH224	ARCHITECTURAL HISTORY III	3	0	0	MUST	3
4/1	ARCH421	REPUBLICAN ERA TURKISH ARCHITECTURE	2	0	0	MUST	2	3/2	ARCH324	REPUBLICAN ERA TURKISH ARCHITECTURE	2	0	0	MUST	2
3/2	ARCH332	THEORIES OF URBAN DESIGN	2	0	0	MUST	3	2/1	ARCH234	THEORIES OF URBAN DESIGN	2	1	0	MUST	3
2/2	ARCH232	CONSERVATION AND RESTORATION OF BUILT HERITAGE	2	1	0	MUST	4	3/2	ARCH334	CONSERVATION AND RESTORATION OF BUILT HERITAGE	2	1	0	MUST	3
3/2	ARCH322	CONTEMPORARY ARCHITECTURE	3	0	0	MUST	3	2/1	ARCH225	CONTEMPORARY ARCHITECTURE	2	0	0	MUST	2
4/1	ARCH431	URBAN DESIGN	1	2	0	MUST	4	3/1	ARCH333	URBAN DESIGN	1	2	0	MUST	3
3/1	ARCH331	ARCHITECTURAL SURVEY	2	2	0	MUST	4	4/1	ARCH433	ARCHITECTURAL SURVEY	2	2	0	MUST	5
4/2	ARCHE412	ARCHITECTURAL PROFESSIONAL PRACTICE	2	1	0	ELECTIVE	3	4/2	ARCH422	ARCHITECTURAL PROFESSIONAL PRACTICE	2	1	0	MUST	3

The prerequisites for courses under the updated curriculum are detailed in the table below:

PREREQUISITE COURSES				
COURSES TO BE TAKEN		**PREREQUISITES**		
COURSE CODE	**COURSE NAME**	**COURSE CODE**	**COURSE NAME**	**Explanation**
ARCH102	STUDIO II	ARCH101	STUDIO I	RECEIVING A GRADE OF DD OR HIGHER AND BEING CONSIDERED PASSED
ARCH102	STUDIO II	ARCH143	TECHNICAL DRAWING I	RECEIVING A GRADE OF DD OR HIGHER AND BEING CONSIDERED PASSED
ARCH122	BUILDING THEORY	ARCH123	INTRODUCTION TO ARCHITECTURE AND DESIGN	RECEIVING A GRADE OF DD OR HIGHER AND BEING CONSIDERED PASSED
ARCH144	TECHNICAL DRAWING II	ARCH143	TECHNICAL DRAWING I	RECEIVING A GRADE OF DD OR HIGHER AND BEING CONSIDERED PASSED
ARCH201	STUDIO III	ARCH102	STUDIO II	RECEIVING A GRADE OF DD OR HIGHER AND BEING CONSIDERED PASSED
ARCH202	STUDIO IV	ARCH201	STUDIO III	RECEIVING A GRADE OF DD OR HIGHER AND BEING CONSIDERED PASSED
ARCH301	STUDIO V	ARCH202	STUDIO IV	RECEIVING A GRADE OF DD OR HIGHER AND BEING CONSIDERED PASSED
ARCH 316	STRUCTURAL AND PHYSICAL SYSTEMS DESIGN AND ANALYSIS	ARCH 215	BUILDING STATICS AND STRENGTH OF MATERIALS FOR ARCHITECTS	RECEIVING A GRADE OF DD OR HIGHER AND BEING CONSIDERED PASSED
ARCH 316	STRUCTURAL AND PHYSICAL SYSTEMS DESIGN AND ANALYSIS	ARCH 216	STRUCTURAL BUILDING SYSTEMS AND COMPONENTS	RECEIVING A GRADE OF DD OR HIGHER AND BEING CONSIDERED PASSED
ARCH 302	STUDIO VI	ARCH 301	STUDIO V	RECEIVING A GRADE OF DD OR HIGHER AND BEING CONSIDERED PASSED
ARCH 401	STUDIO VII	ARCH 302	STUDIO VI	RECEIVING A GRADE OF DD OR HIGHER AND BEING CONSIDERED PASSED
ARCH 413	ANTISEISMIC AND RC DESIGN FOR ARCHITECTS	ARCH 215	BUILDING STATICS AND STRENGTH OF MATERIALS FOR ARCHITECTS	RECEIVING A GRADE OF DD OR HIGHER AND BEING CONSIDERED PASSED
ARCH 402	STUDIO VIII (FINAL PROJECT)	ARCH 401	STUDIO VII	RECEIVING A GRADE OF DD OR HIGHER AND BEING CONSIDERED PASSED
ARCH 404	RESEARCH THESIS	ARCH 401	STUDIO VII	RECEIVING A GRADE OF DD OR HIGHER AND BEING CONSIDERED PASSED

The **prerequisites** applicable as of the **2026–2027 Academic Year** are presented in the table below.

COURSE		PREREQUISITES	
COURSE CODE	**COURSE NAME**	**COURSE CODE**	**COURSE NAME**
ARCH 215	BUILDING STATICS AND STRENGTH OF MATERIALS FOR ARCHITECTS	**ARCH 114**	BUILDING AND CONSTRUCTION TECHNOLOGY
ARCH 216	STRUCTURAL BUILDING SYSTEMS AND COMPONENTS	**ARCH 114**	BUILDING AND CONSTRUCTION TECHNOLOGY
ARCH 315	BUILDING INSTALLATIONS AND PHYSICS	**ARCH 216**	STRUCTURAL BUILDING SYSTEMS AND COMPONENTS
ARCH 316	STRUCTURAL AND PHYSICAL SYSTEMS DESIGN AND ANALYSIS	**ARCH 315**	BUILDING INSTALLATIONS AND PHYSICS
ARCH 402	STUDIO 8 (FINAL PROJECT)	**ARCH 316**	STRUCTURAL AND PHYSICAL SYSTEMS DESIGN AND ANALYSIS
ARCH 402	STUDIO 8 (FINAL PROJECT)	**ARCH 334**	CONSERVATION AND RESTORATION OF BUILT HERITAGE
ARCH 402	STUDIO 8 (FINAL PROJECT)	**ARCH 333**	URBAN DESIGN
ARCH 402	STUDIO 8 (FINAL PROJECT)	**ARCH 243**	ARCHITECTURAL GEOMETRY

COURSE CONFLICT

Course conflicts may vary each semester due to updates in the departmental course schedule. The following points are expected to be taken into consideration regarding conflicts:

1. Courses that conflict with the schedule will not be approved! Therefore, students are expected to carefully consider the departmental course schedule when selecting their courses to avoid conflicts.
2. If no warning is given regarding conflicting courses during the approval process on the OBS system, advisors must review the course registrations against the semester's course schedule before approving them.
3. Advisors may approve course conflicts only for repeated courses that do not require attendance (and are not practical courses).
4. **In case of a conflict between two compulsory courses** chosen by students, the lower-semester compulsory course will be approved by the advisor and the upper-grade course will be removed. (Ex: In case of a conflict between Structural Building Systems and Components and Architectural Survey courses, the lower semester course Structural Building Systems and Components should be selected and Survey should be removed).
5.

ATTENDANCE AND EXCUSE ISSUES

1. For courses retaken due to **failure caused by attendance issues, attendance is mandatory for all parts of the course.**
2. For courses that are retaken due to **failure or for grade improvement, attendance is not required for the theoretical parts if the attendance requirement is met. However, attendance is required for the practical and laboratory components.**
3. In course repetition, even if there is no attendance requirement for the student, they must comply with the assessment criteria set by the instructor.
4. Even if a course that needs to be repeated does not have an attendance requirement **and overlaps with courses** from a major, double major, or minor program, the course registration must still be completed.
5. According to the university's procedures and principles regarding excuse processes (Article-2), the duration of excused or unexcused absenteeism is limited to the provisions specified in the relevant academic regulations. In other words, **submitting a medical report does not extend the allowed absenteeism period; excused and unexcused absences are treated the same in terms of attendance records**.
6. To be considered a valid excuse for exams, **medical reports must cover at least 5 days and be submitted within 5 days after their expiration.**

The procedures and principles regarding excuse processes can be accessed via the following link:

https://www.aybu.edu.tr/GetFile?id=21e2c08e-41d1-4f83-a551-89781759e49f.pdf

To access other provisions included in the regulations:

https://aybu.edu.tr/GetFile?id=1c4740a5-b434-41a8-a990-716b0058f04f.pdf