

ANKARA YILDIRIM BEYAZIT UNIVERSITY – DEPARTMENT OF POLITICAL SCIENCE AND PUBLIC ADMINISTRATION COURSE SYLLABUS					
Course Code	Course Title	Course Type	ECTS Credits	Prerequisite Information	Date of Preparation
PSPA303	Administrative Law	Compulsory	6	-	September 2026
Instructor of the Course & E-Mail Address	Assist. Prof. Dr. Gencer Karabekir KARAGENÇ (gencerkarabekirkaragenc@aybu.edu.tr)				
Office Hours & Office Room	Tuesday, 12:00, Office No: B369				
Course Content and Objectives	The administrative law course examines the fundamental principles and rules governing the organization, duties, and activities of the administration, as well as its relationships with individuals. The course covers the characteristics and sources of administrative law; the general structure of the Turkish administrative organization; the principles of centralized and decentralized administration; public legal personality; the integrity of the administration, hierarchy, and administrative supervision; the elements, types, legality, and termination of administrative acts; administrative contracts; public services and the methods of their provision; policing activities; public property; public officials; and the fundamental principles regarding the financial and legal liability of the administration and the oversight thereof. In this context, the course aims to enable students to grasp the legal regime governing the organization and activities of the administration, evaluate administrative activities in light of fundamental administrative law principles, and apply relevant concepts and rules to concrete legal disputes. The aim of this course is to enable students to grasp the fundamental concepts, principles, and institutions of administrative law, and to learn the structure of the Turkish administrative organization as well as the legal regime governing administrative activities. The course seeks to equip students with the ability to evaluate key topics—such as administrative acts, administrative contracts, public services, police powers, public property, public officials, and administrative liability—from a legal perspective; to analyze administrative activities within the framework of the principle of legality; and to apply administrative law rules to concrete cases.				
Textbook(s)	Akyılmaz, Bahtiyar – Sezginer, Murat – Kaya, Cemil, Türk İdare Hukuku, Seçkin Yayıncılık, Ankara.				
	Ali Dursun ULUSOY, Türk İdare Hukuku, Yetkin Yayınları				
	Atay, Ender Ethem, İdare Hukuku, Turhan Kitabevi, Ankara.				
	Gözübüyük, A. Şeref – Tan, Turgut, İdare Hukuku, Cilt I: Genel Esaslar, Turhan Kitabevi, Ankara.				
	Sancakdar, Oğuz vd., İdare Hukuku Pratik Çalışma Kitabı.				
	Yıldırım, Turan – Yasin, Melikşah – Kaman, Nur – Özdemir, H. Eyüp – Üstün, Gül – Okay Tekinsoy, Özge, İdare Hukuku, Cilt İki Levha Yayıncılık, İstanbul.				
	Metin Günday, İdare Hukuku, Ankara, İmaj Yayınevi Kemal Gözler ve Gürsel Kaplan, İdare Hukuku Dersleri ,Ekin Yayınevi				
Teaching Methods and Techniques	Lecture, question-and-answer, discussion, case study analysis, review of legislation, evaluation of judicial decisions, and problem-solving methods are employed.				

Course Learning Outcomes (CLO)	1	All	It explains the fundamental concepts of administrative law and its place within public administration.						
	2	All	It analyzes the legal status of central administration and local administration bodies.						
	3	All	It explains the concepts of administrative act, administrative action, and administrative contract.						
	4	All	It evaluates the legal status, rights, and obligations of public officials.						
	5	All	It analyzes the liability of the administration and the oversight mechanisms of the administrative judiciary in light of the case law of the Council of State.						
	6	All	Develops legal solutions by evaluating current administrative law issues within the framework of legislation and case law.						
Program Outcomes Contributed by the Course	Program Outcomes (PO)								
	P01	Defines and interprets the core concepts, theories, and approaches of political science, public administration, law, and urbanization–environment.							
	P02	Compares the intellectual foundations of major political ideologies and of social-difference phenomena such as religion, identity, nationalism, and ethnicity, and analyzes their reflections on politics and society.							
	P03	Analyzes the historical development of Turkish political life, state–society relations, and Türkiye's administrative-constitutional structure.							
	P04	Analyzes relations among societies and states in the context of world history, and evaluates current developments at national, regional, and global levels on a theoretical basis.							
	P05	Defines the core concepts and principles of economics and public finance and explains the relationship between fiscal and economic policies and political-administrative decisions.							
	P06	Interprets public and private law legislation and transfers legislative change into administrative implementation processes.							
	P07	Uses quantitative and qualitative research methods to collect and analyze data and to make scientific inferences about political-administrative phenomena.							
	P08	Evaluates urbanization and environmental problems at local, national, and global scales and develops policy proposals to address them.							
	P09	Recognizes professional roles and employment fields in the public, private, and civil-society sectors and applies acquired knowledge to these fields with professional, scientific, and ethical responsibility.							
Contribution of the Course to Field Instruction	The Administrative Law course enables students to grasp the fundamental concepts and institutions of public administration and law in their legal dimensions. By facilitating an understanding of the legal framework governing the organization, functioning, activities, and liability of the administration, the course develops students' ability to analyze the relationship between the exercise of public authority and the rights and freedoms of individuals. Furthermore, it enables students to conduct legal assessments in key areas—such as administrative acts, public services, law enforcement, public officials, and administrative liability—and to interpret legislation, judicial decisions, and concrete administrative practices. In this regard, the course provides the necessary theoretical and analytical foundation for students to evaluate the institutional and functional processes of public administration within the framework of the principles of the rule of law, an administration bound by law, and the public interest.								
	LO	P1	P2	P3	P4	P5	P6	P7	P8
	ALL								
	LO1	5	1	3	1	1	5	1	1
	LO2	5	1	5	2	1	5	2	4
	LO3	5	1	4	1	1	5	2	1
	LO4	4	2	4	1	1	5	2	1
	LO5	4	2	4	2	1	5	5	1
	LO6	4	3	4	3	1	5	5	2

Topics Covered in the Course	Weeks	Topics	Reading Materials
	1	Introduction: Administrative Law Course Overview	
	2	Administrative Law and Its Characteristics	Kemal Gözler – Gürsel Kaplan, İdare Hukuku Dersleri – sections on the definition, characteristics, sources, and scope of administrative law.
	3	Administrative Organization – Central Administration Bodies: Capital and Provincial Organizations	Ali D. Ulusoy, Türk İdare Hukuku – sections on the principles governing administrative organization, centralization, the legal personality of the State, the central organization, and the provincial organization of the central administration.
	4	Administrative Organization – Decentralized Bodies – Territorial Decentralized Bodies	Kemal Gözler, Mahallî İdareler Hukuku – sections on the principle of decentralization, the concept of local administration, special provincial administrations, municipalities, metropolitan municipalities, and village administrations.
	5	Administrative Organization – Decentralized Bodies – Service-Based Decentralized Bodies	Turan Yıldırım et al., İdare Hukuku – sections on public institutions and service-based decentralized administrative bodies.
	6	Theory of Administrative Acts – Classification of Administrative Acts – Elements of Administrative Acts –	A. Şeref Gözübüyük – Turgut Tan, İdare Hukuku, Vol. I: Genel Esaslar – sections on the legal regime,
	7	Mid Review - Exam Practice	
	8	MIDTERM	
	9	Law Enforcement – Elements of Public Order – Classifications of Law Enforcement	İl Han Özay, Günişığında Yönetim – sections on administrative police, public order, the exercise of public authority, and the protection of fundamental rights and freedoms in relation to administrative action.
	10	Public Service – Principles – Methods of Provision	Onur Karahanoğulları, Kamu Hizmeti: Kavram ve Hukuksal Rejim – sections on the concept, principles, and methods of provision of public services.
	11	Public Property – Classification – Expropriation – Other Methods of Property Acquisition by the	Halil Kalabalık, İdare Hukuku Dersleri, Vol. II – sections on public property, classification of public property,
	12	Public Officials – Employment Procedures – The Concept of Exceptional Civil Servant	Akyılmaz – Sezginer – Kaya, Türk İdare Hukuku, Chapters on public officials and methods of public employment.
	13	Public Servants – Civil Servants Law No. 657	Civil Servants Law No. 657 – particularly Arts. 3, 4, 48, 59 et seq., 94 et seq., and 124–135.
	14	Financial Liability of the Administration	Ender Ethem Atay – Hasan Odabaşı, Teori ve Yargı Kararları Işığında İdarenin Sorumluluğu ve Tazminat Davaları – sections on service fault, strict liability, risk, equality before public burdens, and compensation liability.
	15	General Review and Exam Practice	

Course Evaluation Criteria	In-Term Studies	Quantity	Percentage %
	Mid-terms	1	%30
	Quizzes		%
	Assignments		%
	Attendance		%
	Practice		%
	Project		%
	Final examination	1	%70
	Total		100%
Disability Policy	If you have a documented disability (e.g., visual, hearing, or physical impairment, etc.) that may influence your performance in this course, it is recommended to meet with the Engelsiz AYBU (https://aybu.edu.tr/engelsiz/content_list-327-yildirim-beyazit-universitesi-engelsiz-universite-birimi-yonergesi.html) to arrange for reasonable conditions (such as accommodation, etc.) to ensure an equitable opportunity to meet all the requirements of this course. You may also contact the relevant authority of the Faculty of Political Sciences. You should communicate your needs to the course instructor as soon as possible to ensure that any course needs concerning exams, lecture materials, etc. are met.		
Artificial Intelligence (AI) Tools Usage Policy	In this course, generative artificial intelligence tools may be used as decision-support mechanisms and as supplementary tools to support students' learning processes, provided that such use complies with the principles of academic integrity. AI tools may be used in a secondary and supportive capacity to facilitate the understanding of course materials, clarify concepts, develop research questions, and assist with idea generation. However, texts generated by artificial intelligence may not be submitted directly as academic work without the student's own original contribution. Students are expected to critically evaluate AI-generated content, verify its accuracy, revise and further develop it, and, where necessary, clearly disclose the use of artificial intelligence. AI should be used as a tool that supports, rather than replaces, the student's own processes of thinking, analysis, and academic production.		