

ANKARA YILDIRIM BEYAZIT UNIVERSITY
FACULTY OF ENGINEERING AND NATURAL SCIENCES

Guidelines for Preparing Physics Laboratory Reports

1. All reports must be handwritten and include the student's **name, surname, student number, and signature in the top right corner of each page**. Reports missing any of these elements will be considered invalid and graded as zero.
2. The **midterm grade (40%)** is determined solely based on laboratory reports. The **final exam (60%)** will be conducted separately.
3. Reports must be submitted no later than one week after the experiment is conducted. **Late submissions will not be accepted, and the grade will be recorded as zero.**
4. Students are required to bring the relevant course experiment manual with them when attending the laboratory.
5. Reports must be submitted to the **AYBUZEM platform** as scanned PDF files. The file name must adhere to the following format:

"Group Number - Student Number - Student Name.pdf"

Example: Group5 - 123100541 - Ahmet Aydın.pdf
6. Experiment grades will be announced weekly.
7. Students who wish to appeal their experiment grades must submit their objections within **one week** of the grade announcement. Appeals made after this period will not be considered.
8. Students who **did not attend the experiment** cannot submit a report. Any report submitted by an absent student will be automatically invalidated, and the grade will be zero.
9. Students should contact the research assistant responsible for their respective departments for all inquiries regarding the laboratory course.
10. **Attendance is compulsory**, even for students who failed the course last year.
11. Anyone who is late for the lab class **will not be allowed** to take part in the experiment.
12. Students are required to **attend at least 80%** of the experiments.