

## REGISTRATION CONTRACT FOR INTERNATIONAL STUDENTS

This document sets out the relationship between you and the University since you are accepted to one of the programs of our university. In signing this agreement, you accept and agree to be bound by the following terms and conditions.

**Here are the rules and procedures that should be followed:** All registered students have to be bound by the Associate and Undergraduate Education Regulations of Ankara Yildirim Beyazit University, as well as all regulations, principles, and criteria approved by our University Senate.

### **Tuition Fee**

- 1) In order to graduate from the enrolled program, all tuition fees related to the program must be fully paid.
- 2) Tuition fees for the relevant program must be paid within the timeframes specified in the academic calendar.
- 3) Course registration will not be permitted unless the tuition fee for the relevant semester has been paid.
- 4) Students are not entitled to attend classes unless the tuition fee has been paid.
- 5) Even if the tuition fee is paid by individuals or institutions other than the student, the student is personally responsible for ensuring that the payment is made within the period specified in the academic calendar.
- 6) In the event of withdrawal from the university, tuition or fee payments made for previous periods are non-refundable.
- 7) According to Article 3/5, students who are admitted do not have to pay tuition fees during the normal study period and the first year of the prep class. However, students repeating the prep class (second year) and those studying longer than the normal time must pay the semester tuition fee each term.
- 8) Students who could have applied through the YTB High Schools quota but applied and were accepted through another quota cannot later switch to the YTB High Schools quota. These students must pay the semester tuition fee of their enrolled program for the entire duration of their studies.
- 9) Foreign students who have a second nationality but do not declare it to the university are considered to have only one nationality and are responsible for any legal consequences that may arise.

### **Use of Your Personal Information by the University**

- 1) In accordance with university regulations, your personal data (including sensitive personal information) will be kept on record throughout your university education and thereafter.
- 2) The information kept on record by the university includes your personal data and the information you provided during the application and registration process. This information is retained by the university for use in the situations specified below:
  - ❖ Routine operations of the university (including general administrative and academic processes),
  - ❖ Managing education costs and collecting tuition fees and unpaid debts,
  - ❖ Administration and operation of the Alumni Association,
  - ❖ Disciplinary regulations and measures to prevent crime and maintain order,
  - ❖ Monitoring academic progress (grades, performance, etc.).
- 3) The University may record or photograph you and other students for promotional and other purposes. Wherever possible, the University will notify you of this and provide an opportunity for you to request to be excluded from such activity.

### **Obligations**

- ❖ Throughout my education, I or my family have sufficient financial means to cover my tuition and related expenses. YES  NO
- ❖ I have no criminal record; I have not committed any offense for which a court has issued a final judgment and imposed a penalty. YES  NO

**I have read and accept the terms stated above.**

Declared By:

Date:

Signature:

Declared To:

Date:

Signature: